**NSW Workers Compensation Claims Manager**

Due to company growth there are exciting opportunities that exists for individuals experienced in the management of Workers Compensation claims under the NSW legislation to join the family owned Joss Group who is a Self-Insurer under the NSW Workers Compensation Act.

We have regional office locations in Albury, Wagga, Bathurst, Orange, Tamworth, Armidale and the Illawarra. We are also expanding into Sydney’s south west and M5 corridor and Parramatta. We have 3 positions available which will be responsible for the management of a portfolio of Workers’ Compensation claims, the provision of strategic high-level advice and implementation elements of the organisations Workers’ Compensation strategy.

Your responsibilities will include:

* Actively developing and promoting Injury Management across the Group;
* Undertake all aspects of claims management;
* Ensuring compliance with both regulatory and licence obligations;
* Work closely with both the RTW Co-ordinator and Operations to proactively assist with injured employees with their recovery;
* Assisting in the development and maintenance of claims management systems and processes.

The ideal candidate will:

* Have experience in managing claims under the NSW Workers Compensation Legislation;
* Have excellent written and verbal communication skills;
* Demonstrated ability to work in a team environment;
* Have relationship building skills;
* Be outcome and target focused;
* Have high level administrative time management and attention to detail skills.

Experience in a Self-Insured environment is preferred, however not essential.

Remuneration package by negotiation based on above criteria.

If you're a motivated and enthusiastic individual and would like to be part of our successful team, please submit your cover letter and resume to [careers@jossgroup.com.au](mailto:careers@jossgroup.com.au) by 12 March 2021.

*A pre-employment medical is required for this position.*

"Aboriginal and/or Torres Strait Islander people are encouraged to apply"

<http://www.jossgroup.com.au/>